

Health Improvement Partnership Board

This sheet must be completed and attached to the front of all papers to the Health Improvement Partnership Board so that the paper is submitted is one continuous document.

Date of meeting: Thursday 29th May 2014

Title of report: 'Housing and Health Working Together' – Developing and Oxford City Council Action Plan

Is this paper for:	Discussion	Decision	Information X
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Purpose of Report:

To inform Health Improvement Board members of the outcome of the Housing and Health Working Together Round Table event held in February, including the resulting action plan for Oxford City Council and partner organisations.

Action Required:

Impact on Public:

Authors:

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Report to the Health Improvement Board on 29th May 2014

'Housing and Health Working Together' – Developing and Oxford City Council Action Plan

Introduction

1. The Housing and Health Working Together Round Table event organised by Oxford City Council was held on Thursday 27th February 2014 at Oxford Town Hall.
2. The event was attended by approximately 50 people from a wide range of organisations and with representation from:
 - Oxfordshire County Council public health, joint commissioning
 - NHS and Health centres
 - Oxfordshire Clinical Commissioning Group
 - Oxford City Council – housing, environment health, benefits, energy efficiency, landlord services
 - Children's centres
 - Social landlords
 - The voluntary sector – homelessness, mental health, citizen's advice
3. Welcome and introductions were given by Cllr Ed Turner (Oxford City Council), Jackie Wilderspin Public Health specialist (Oxfordshire County Council) and Dr Joe McManners (Oxfordshire Clinical Commissioning Group).

Aims of the event

4. The first aim of the event was to consider how we currently work together on health promotion activities and how we could work better together. For example on:
 - Take up of health checks
 - Promotion of leisure and sports activities
 - Provision of support to Public Health Campaigns
 - Identifying hazards in the home
 - Affordable warmth
5. The second aim of the event was to consider information sharing and referrals, how does this happen now and how can we work better together. For example on:
 - Privately rented housing: Houses in Multiple Occupation, overcrowding, and preventing vulnerable groups from exploitation
 - Providing support in the community: addressing low incomes and impact of welfare reform, accessing information and advice, affordable warmth and community safety
 - Hospital discharge. Occupational Therapist, Disabled Facilities Grant and support services
 - Complex needs, homelessness, mental health, substance misuse, domestic violence.

The outcomes of the event

6. A report captured the actions agreed by tables on what we could do better and the key issues to be addressed in the plenary discussion. This has been sent to participants. It is available to others on request.
7. Further work has been done on refining the issues into clear aims for some specific areas of work. These include:
 - a) Joining up and targeting health promotion campaigns
 - Joint promotion of health promotion campaigns
 - To promote health campaigns within targeted groups and communities
 - To improve information to tenants, landlords and members of the public
 - Dental Health – promote access to dental care
 - Affordable Warmth – promote awareness of the services and support that is available
 - b) Working across Oxford City Council services and with the housing sector
 - To ensure housing planning process ensures that adequate types of housing are available
 - To ensure that there are clear routes for referral and signposting across Housing and Environmental Health Services and with other council services
 - c) Improving referral processes, joint working and information capture across agencies
 - To improve referral routes for health professionals to City Council Services
 - To improve awareness amongst professionals about what other professionals do
 - To improve housing input in hospital discharge planning
 - To improve data sharing
 - d) Supporting those with complex needs
 - To gain a better understanding of different agencies roles and responsibilities
 - Harm minimisation especially for vulnerable groups
8. **An Initial Action Plan** for each of these aims has been developed and is available in Annex 1t.

**Annex 1
PROPOSED ACTIONS**

1. Joining up and targeting health promotion campaigns

Action	Who	By when	City Council	With partners	Partners	Comments
Aim: Joint promotion of health promotion campaigns						
To include the PCT's Health Promotion Programme as a part of the City Council's Communication Calendar (internal and external).	Val Johnson and Louisa Dean	To be reviewed March 2015	✓	✓		
To ensure that this is considered in the Oxford City Council Mental Health Action Plan.	Val Johnson	Draft Strategy September 2014	✓	✓		
Aim: To promote health campaigns within targeted groups and communities						
To ensure that the CaN Team is aware of health promotions and activities and that these are promoted through community partnerships and local networks.	Angela Cristofoli	To be reviewed March 2015	✓	✓		
Aim: To promote immunisation and health checks to targeted groups and communities						
To ensure that the CaN Team is aware of immunisation campaigns and activities and that these are promoted through neighbourhood partnerships and local networks and tenants and residents groups	Angela Cristofoli and Garry Parsons	To be reviewed by March 2015	✓	✓		
Aim: To improve information to tenants, landlords and members of the public						
To review the current housing and health guides available on the web site and identify any gaps.	Ian Wright. Mike Browning and Dave Scholes	June 2014	✓	✓		
Aim: Dental Health – promote access to dental care						
Provide up-to-date list of NHS	Val Johnson to	May	✓	✓		

Action	Who	By when	City Council	With partners	Partners	Comments
dentists taking new patients. Publish reminders about availability of NHS dentists at tenants sign up, Tenants in Touch, Your Oxford.	contact OCCG for details. Louisa Dean to include in Communication Plan	2014				
Aim: Affordable Warmth – promote awareness of the services and support that is available						
Publicise the telephone number of the Affordable Warmth Network to deprived communities e.g. through CaN Team and community newspapers.	Debbie Haynes	May 2014 Review March 2015	✓	✓		

2. Working across Oxford City Council services and with the housing sector

Action	Who	By when	City Council	With partners	Partners	Comments
Aim: The housing planning process ensures that adequate types of housing are available						
Put health at the forefront of developing housing strategy, e.g. refresh to incl. Older People Needs	Gary Parsons and Stephen Clarke	September 2014 (Draft Strategy for consultation)	✓			
County Council to provide input to the developing housing strategy on Extra Care Home needs in the city.	Garry Parsons to liaise with the County Councils	By August 2014 (In time for developing Draft Strategy)	✓	✓		
Improve register of adapted properties: making the best use of them and making best use of money spent on adaptations..	Stephen Clarke	Autumn 2014 CEB	✓			

To produce a business case for funding for Housing Improvement Agency (HIA) services for older people.	Ian Wright	June/July 2014	✓	✓		
Aim: To ensure that there are clear routes for referral and signposting across Housing and Environmental Health Services and with other council services						
Review internal housing and environmental services A-Z and referral processes.	Nichola Griffith and David Stevens	June / July 2014	✓			
To investigate the feasibility of implementing a monitoring and evaluation process for referrals to Environmental Health Services and to measure their impact.	Ian Wright	June 2014	✓			

3. Improving referral processes, joint working and information capture across agencies

Action	Who	By when	City Council	With partners	Partners	Comments
Aim: To improve referral routes for health professionals to City Council Services						
To consider setting up a dedicated e-mail address for health workers to use for enquiries.	Val Johnson and Helen Bishop	May 2014	✓			
Aim: To improve awareness amongst professionals about what other professionals do						
To seek to have regular slots for the '6 GP meetings on Wednesday lunchtimes.	Val Johnson to discuss with OCCG and liaise with Stephen Clarke and John Copley	May 2014	✓	✓		
To arrange a series of information sharing sessions and to provide	John Copley and Stephen	June 2014	✓	✓		

tailored information for GPs and other front-line staff e.g. community midwives, health visitors / care workers, CCG outreach workers.	Clarke					
To hold initial discussions with other agencies on how Oxford City Council can improve our working to keep children out of hospital (particular those in HMO's).	Ian Wright and John Copley	July 2014	✓	✓		
2 page leaflet who does what at the City Council leaflet (e.g. for GPs and other health workers)	Stephen Clarke and John Copley	July 2014	✓			
Aim: To improve housing input in hospital discharge planning.						
To arrange a meeting of key agency staff to discuss having questions on housing circumstances on hospital admission forms, to aid referral in hospital discharges.	Dave Scholes and Val Johnson	June/July 2014	✓	✓		
Aim: To improve data sharing between the City Council, County Council, Thames Valley Police and Mental Health Services.						
Review of data protection protocols underway as part of MASH.	Lucy Neville	September 2014.	✓	✓		
To identify opportunities to ask the individual's permission to share information with other agencies.	Lucy Neville	September 2014	✓			

4. Supporting those with complex needs

Action	Who	By when	City Council	With partners	Partners	Comments
Aim: To gain a better understanding of different agencies' roles and responsibilities						
To hold initial discussions with other agencies about referral paths (Mental Health, Hospital Trusts, Social Services, Community Safety) to prevent clients falling between agencies.	Richard Adams and Val Johnson	July 2014	✓	✓		
To have initial discussions with agencies to look at holding 'serious case reviews' to identify risks.	Richard Adams and Val Johnson	July 2014	✓	✓		
Develop common assessment form for housing linked to a single assessment process, across agencies.	Dave Scholes to lead through Single Homelessness Group	July 2014	✓	✓		
Consider staff being jointly employed with other agencies including secondments.	all	To be reviewed March 2015	✓	✓	✓	
Aim: Harm minimisation especially for vulnerable groups						
Uncategorised substances (legal highs): consider what powers agencies have to take action.	Richard Adams and Ian Wright with Trading Standards and TVP	June 2014	✓	✓		
Public Health Drug & Alcohol Services Treatment consultation.	Richard Adams to respond.	May 2014	✓			
To request that OCCG consider this as part of their mental health commissioning.	Richard Adams and Val. Johnson	June 2014	✓		✓	

Action	Who	By when	City Council	With partners	Partners	Comments
To have initial discussions with partner agencies on how services can be co-designed and commissioned for complex needs client group.	Richard Adams, Dave Scholes and Val Johnson	To be reviewed March 2015	✓	✓		

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